



Board of Behavioral Sciences

# Memo

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**To:** Board Members  
**From:** Laurie Williams  
Human Resources Liaison  
**Date:** September 3, 2021  
**Telephone:** (916) 574-7850

**Subject: Personnel Update – September 2021**

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## **NEW EMPLOYEES**

Staff Services Manager I (SSMI) / Discipline & Probation Unit / Enforcement – Effective May 18, 2021, Gena Beaver was promoted to Staff Services Manager I over the Enforcement Discipline & Probation Unit (DPU). Ms. Beaver brings a wealth of knowledge as she worked as a Discipline & Probation Analyst with the Board for many years. Ms. Beaver will oversee the daily operations of the DPU.

Associate Governmental Program Analyst / Discipline & Probation Unit / Enforcement – Yee Lee promoted to the position and functions as a Discipline Analyst effective May 18, 2021. Ms. Lee functioned as an Enforcement Analyst within the Criminal Conviction Unit for the Board.

Associate Governmental Program Analyst / Consumer Complaint & Investigations Unit / Enforcement – Syreeta Hurt promoted to an Associate Governmental Program Analyst with the Board effective, July 8, 2021. Ms. Hurt will investigate consumer complaints. Ms. Hurt was a Staff Services Analyst with the Board of Registered Nursing and functioned as a Probation Monitor.

Associate Governmental Program Analyst / Consumer Complaint & Investigations Unit / Enforcement – Alexander Juarez promoted to an Associate Governmental Program Analyst with the Board effective, July 1, 2021. Mr. Juarez will investigate consumer complaints. Mr. Juarez was an Enforcement Analyst with the Board of Optometry.

Associate Governmental Program Analyst / Registration, Examination & Cashiering Unit Ellen Viegas is returning to the Board as an Associate Governmental Program Analyst effective, September 13, 2021. Ms. Viegas was the Lead Cashiering Analyst for the Board prior to her departure to the Department of Consumer Affairs, Cashiering Unit.

Staff Services Analyst (SSA) / Registration, Examination & Cashiering Unit – Roman Mikhailchuk will join the Board as an SSA functioning as the Lead Cashier effective,

September 13, 2021. Mr. Mikhalchuk transferred from the Board of Occupational Therapy where he functioned as a cashier.

Staff Services Analyst / Licensing – Christopher Catalano promoted within the Licensing Unit as a Staff Services Analyst effective September 1, 2020. Mr. Catalano will perform the duties of a Licensed Marriage and Family Therapist Analyst. Mr. Catalano was a Management Services Technician Licensing Evaluator.

Staff Services Analyst / Licensing – Leontyne Lyles promoted within the Licensing Unit as a Staff Services Analyst effective September 1, 2020. Ms. Lyles will perform the duties of a Licensed Marriage and Family Therapist Analyst. Ms. Lyles was a Management Services Technician Licensing Evaluator.

Staff Services Analyst / Licensing – Anthony Beasley transferred to the Board within the Licensing Unit as a Staff Services Analyst effective, September 1, 2020. Mr. Beasley will perform the duties of a Licensed Marriage and Family Therapist Analyst. Mr. Beasley functioned as a Staff Services Analyst for the Dental Board of California and evaluated licensing applications. Prior to Mr. Beasley departure from BBS he functioned as a LMFT Licensing Evaluator.

Staff Services Analyst / Licensing – Hayley Sutter will transfer to the to the Board within the Licensing Unit as a Staff Services Analyst effective, September 24, 2020. Ms. Sutter will perform the duties of a Licensed Professional Clinical Counselor Analyst. Ms. Sutter functioned as a Staff Services Analyst for the Board of Pharmacy and evaluated licensing applications.

## **DEPARTURES**

None.

## **VACANCIES**

The Board currently has seven (7) vacancies. Recruitment efforts to fill these vacancies are as follows:

Assistant Executive Officer / Administration - The Department of Consumer Affairs, Office of Human Resources (DCA – OHR) is currently recruiting for this vacancy. Steve Sodergren held this position and was promoted to the Executive Officer of the Board effective, March 3, 2021. The Board is continuing recruitment for this vacancy.

Associate Governmental Program Analyst / Discipline & Probation Unit / Enforcement – This position functions as a Discipline Analyst. The Board has submitted a request to refill this vacancy and is awaiting OHR approval.

Staff Services Analyst / Criminal Conviction Unit / Enforcement – This position is responsible and performs the complex analytical duties regarding Applicant Background Investigations within the Criminal Conviction Unit of the Enforcement Program. The Board has submitted a request to refill this vacancy and is awaiting OHR approval.

Management Services Technician / Licensing (2 vacancies) – These positions function as a Licensed Marriage and Family Therapist Intern Evaluator. The Board will submit a request to refill these vacancies in the coming weeks.

Management Services Technician / Registration, Examination & Cashiering Unit - This position functions as an Examination Technician. Recruitment for this position will be initiated following Board management's review of the duty statement for this position.

Office Technician (OT) / Administration Unit - This position functions as the main receptionist for the Board. Recruitment for this position will be initiated following Board management's review of the duty statement for this position.