The meeting was called to order at approximately 8:35 a.m.

1. **APPROVAL OF MINUTES**

CATHERINE KAY MOVED, ROBERTO QUIROZ SECONDED, AND THE COMMITTEE CONCURRED TO APPROVE THE FEBRUARY 20, 2003 MINUTES.

2. **ENFORCEMENT STATISTICS**

Dr. Stein stated that he noticed that the amount of complaints has risen significantly. Ms. Mehl stated that the statistics reflect a separation of the criminal convictions within a renewal period that are being reported with registration and license renewals. In the past this information was categorized in the complaint category, therefore the number of complaints was significantly higher. Staff will continue to separate these categories in the future to produce a more accurate reflection. Ms. Mehl then stated that there are times when the Board receives batches of complaints from individuals regarding a specific setting, and although those are non-jurisdictional complaints, they must be opened as a complaint on the enforcement system.
Ms. Mehl then stated that staff is noticing a decrease in the very serious complaints but when one is received, it is sent directly to the Attorney General’s office because the Division of Investigations is so short staffed and the investigative process is taking months to complete.

Ms. Kay asked that staff include a footnote on the statistics in the future that identifies how many of the criminal conviction reporting resulted in discipline.

The meeting adjourned at approximately 8:40 a.m.