The meeting was called to order at approximately 9:28 a.m.

Ms. McAuliffe called the roll and a Committee was established. Ms. Nathanson chaired the Committee meeting in Ms. Pine’s absence.

1. **APPROVAL OF THE FEBRUARY 19, 2004 MINUTES**


2. **REVIEW AND APPROVAL OF 2004 STRATEGIC PLAN**

The draft Strategic Plan was included in the meeting materials. Ms. Mehl informed the Committee that staff had updated the Strategic Plan to reflect the replacement of the oral examination with the written clinical vignette examination.
Ms. Mehl stated that Office of Examination Resources and the Board hope to collapse both examinations into one examination in the future.

Administration of the first written clinical vignette examination began in April for both MFT and LCSW candidates.

Ms. Nathanson read the objectives to the Committee. Ms. Mehl indicated that the Board has been receiving numerous requests from other states for our occupational analysis and some states are considering offering reciprocity to our licensees.

Ms. Mehl explained that the examinations are offered electronically on a continuous basis, however a candidate who did not pass an examination must wait six months before participating again since a new administration of an examination is implemented every six months. The Board contract with Experior Testing, the entity in which the Board contracts with to administer all examinations, is currently being re-negotiated. The contract process is open to all entities that are interested in providing the service.

Mr. Manoleas asked that staff continue to maintain and update our examination resource materials. Ms. Mehl indicated that resource materials are an important part of the examination preparation and that is kept up-to-date. The resource materials are purchased by the Board and are housed at the Office of Examination Resources (OER).

Mr. Manoleas requested that a subsection (g) be added to objective five which states, “Continue to update the BBS library to include, but not be limited to, the latest empirical studies which predict harmful practice”.

PETER MANOLEAS MOVED, HOWARD STEIN SECONDED, AND THE COMMITTEE CONCURRED TO APPROVE THE STRATEGIC PLAN WITH THE ADDITION OF OBJECTIVE FIVE, SUBSECTION G.

The meeting was adjourned at approximately 9:35 a.m.