



Board of Behavioral Sciences
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LICENSED PROFESSIONAL CLINICAL COUNSELOR DEGREE PROGRAM CERTIFICATION

“GRANDPARENT” METHOD FOR NON-BBS-LICENSED APPLICANTS

(Please type or print clearly in ink)

Applicant Name:	Last	First	Middle
Social Security Number:	Enrollment Date	mm/dd/yyyy	Degree Issue Date:

APPLICANT: The purpose of this form is to verify content of a degree program completed in accordance with the Business and Professions Code (BPC). This form is to be completed by the school's Chief Academic Officer or authorized designee. Please ensure the school provides this completed form to you **IN A SEALED ENVELOPE**, and enclose it with your application. If required course content is not clearly described in the course title, submit a copy of syllabus and/or other documentation. If you have an out-of-state degree, you must submit a syllabus for all coursework listed on this form, except as specified in Item III.F in the Instructions. This form is for informational purposes only. The Board reserves the right to require additional information to verify course content. Also enclose official proof of completion in the form of a sealed transcript. (To provide certification of coursework completed outside your degree program, use the form titled "Remedial Coursework Certification.")

EDUCATIONAL INSTITUTION: The applicant named above is applying for professional clinical counselor licensure in California. In order to permit the Board of Behavioral Sciences to evaluate the applicant's educational qualifications accurately, we request completion of this form by the degree granting institution. Please provide the applicant with the original completed form **IN A SEALED ENVELOPE**. Instruct the applicant to enclose the sealed envelope with his or her application.

INITIAL Initial on the line provided to indicate the applicant completed the coursework listed and provide specific information where requested. Complete the certification on the other side of this form.

- _____ 1. The applicant's degree program contained _____ Semester units Quarter units of instruction (BPC Section 4999.54(a)(1)(A)(ii)&(iii))
- _____ 2. The applicant has completed coursework that is the equivalent of **at least three (3) semester or four and one-half (4.5) quarter units in each of the following CORE CONTENT AREAS**. Specify the course numbers in which the content was provided. (BPC Section 4999.32(c)):
- _____ A. Counseling and psychotherapeutic theories and techniques, including the counseling process in a multicultural society, an orientation to wellness and prevention, counseling theories to assist in selection of appropriate counseling interventions, models of counseling consistent with current professional research and practice, development of a personal model of counseling, and multidisciplinary responses to crises, emergencies, and disasters (BPC Section 4999.32(c)(1)(A)).
 Number of units completed: _____ Course number(s): _____
- _____ B. Human growth and development across the lifespan, including normal and abnormal behavior and an understanding of developmental crises, disability, psychopathology, and situational and environmental factors that affect both normal and abnormal behavior (BPC Section 4999.32(c)(1)(B)).
 Number of units completed: _____ Course number(s): _____
- _____ C. Career development theories and techniques, including career development decision-making models and interrelationships among and between work, family, and other life roles and factors, including the role of multicultural issues in career development (BPC Section 4999.32(c)(1)(C)).
 Number of units completed: _____ Course number(s): _____
- _____ D. Group counseling theories and techniques, including principles of group dynamics, group process components, developmental stage theories, therapeutic factors of group work, group leadership styles and approaches, pertinent research and literature, group counseling methods, and evaluation of effectiveness (BPC Section 4999.32(c)(1)(D)).
 Number of units completed: _____ Course number(s): _____

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_____ E. Assessment, appraisal, and testing of individuals, including basic concepts of standardized and non-standardized testing and other assessment techniques, norm-referenced and criterion-referenced assessment, statistical concepts, social and cultural factors related to assessment and evaluation of individuals and groups, and ethical strategies for selecting, administering, and interpreting assessment instruments and techniques in counseling (BPC Section 4999.32(c)(1)(E)).

Number of units completed: _____ *Course number(s):* _____

_____ F. Multicultural counseling theories and techniques, including counselors' roles in developing cultural self-awareness, identity development, promoting cultural social justice, individual and community strategies for working with and advocating for diverse populations, and counselors' roles in eliminating biases and prejudices, and processes of intentional and unintentional oppression and discrimination (BPC Section 4999.32(c)(1)(F)).

Number of units completed: _____ *Course number(s):* _____

_____ G. Principles of the diagnostic process, including differential diagnosis, and the use of current diagnostic tools, such as the current edition of the Diagnostic and Statistical Manual, the impact of co-occurring substance use disorders or medical psychological disorders, established diagnostic criteria for mental or emotional disorders, and the treatment modalities and placement criteria within the continuum of care (BPC Section 4999.32(c)(1)(G)).

Number of units completed: _____ *Course number(s):* _____

_____ H. Research and evaluation, including studies that provide an understanding of research methods, statistical analysis, the use of research to inform evidence-based practice, the importance of research in advancing the profession of counseling, and statistical methods used in conducting research, needs assessment, and program evaluation (BPC Section 4999.32(c)(1)(H)).

Number of units completed: _____ *Course number(s):* _____

_____ I. Professional orientation, ethics, and law in counseling, including professional ethical standards and legal considerations, licensing law and process, regulatory laws that delineate the profession's scope of practice, counselor-client privilege, confidentiality, the client dangerous to self or others, treatment of minors with or without parental consent, relationship between practitioner's sense of self and human values, functions and relationships with other human service providers, strategies for collaboration, and advocacy processes needed to address institutional and social barriers that impeded access, equity, and success for clients (BPC Section 4999.32(c)(1)(I)).

Number of units completed: _____ *Course number(s):* _____

_____ 3. The applicant's degree program contained supervised practicum or field study experience or the equivalent, which provided a range of clinical counseling experience including: applied psychotherapeutic techniques; assessment; diagnosis; prognosis; treatment; issues of development, adjustment, and maladjustment; health and wellness promotion; and other recognized counseling interventions (6 semester/9 quarter units, BPC Section 4999.32(c)(3) ; **For degrees issued prior to 1996 ONLY** – 3 semester/4 ½ quarter units, BPC Section 4999.54(a)(1)(A)(ii)).

Number of units completed: _____ *Course number(s):* _____

_____ A. The applicant's practicum or field study experience included _____ **supervised hours** providing face-to-face clinical counseling individuals, families or groups in a clinical setting (150 hours required, BPC Section 4999.32(c)(3)(I)).

CERTIFICATION

I certify that all of the foregoing is true and correct.

Signature of Chief Academic Officer or Authorized Designee

Name of Institution

Print Name

Institution Accredited or Approved by

Date Signed