



Board of Behavioral Sciences
 1625 North Market Blvd., Suite S200, Sacramento, CA 95834
 Telephone: (916) 574-7830 TTY: (800) 326-2297 FAX: (916) 574-8626
www.bbs.ca.gov



REQUEST FOR INITIAL LMFT CALIFORNIA CLINICAL EXAMINATION

- *This form and fee will ONLY be accepted from individuals whose “Application for LMFT Licensure and Examination” and hours of experience have been approved by the Board, AND who have also passed the LMFT California Law and Ethics Examination.*
- *To confirm receipt, mail this form using a method that includes tracking.*
- *Processing times will vary depending on application volumes.*

\$100 FEE MUST ACCOMPANY THIS FORM

Make check payable to - Behavioral Sciences Fund

(Type or print clearly in ink)

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| <i>For Office Use Only</i> |
| Cashiering No. |

| | | | |
|------------------------------------------------|----------|------------------------------------------------------------------------------------|-------------------------------|
| 1. SSN or ITIN*: | | 2. Registration Number: | |
| 3. Legal Name: Last | | First | Middle |
| 4. Address of Record**: | | City | |
| State | Zip Code | 5. Is this a new address? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| If YES, we will update our records accordingly | | | |
| 6. Business Telephone: | | 7. Residence Telephone: | 8. E-Mail Address (OPTIONAL): |

NOTE: Knowingly providing false information or omitting pertinent information may be grounds for denial of this application.

Signature of Applicant

Date

** You may provide either your Social Security Number, your Federal Employer Identification Number, or Individual Taxpayer Identification Number, as applicable.*

*** The address you enter on this application is public information and will be placed on the Internet pursuant to Business and Professions Code section 27. If you don't want your home or work address available to the public, use an alternate mailing address.*

IMPORTANT INFORMATION

EXPEDITED PROCESSING – MILITARY SPOUSE/PARTNER AND HONORABLY DISCHARGED VETERANS ONLY

The Board is required to expedite the licensure process for (1) an applicant who is a honorably discharged veteran of the U.S. Armed Forces or (2) an applicant whose spouse or partner is an active duty member of the U.S. Armed Forces and meets other criteria pursuant to Business and Professions Code (BPC) section 115.5. Download the request form available on the Board's [website](#) and include it ON TOP OF your *Request for Initial LMFT California Clinical Examination*.

NEXT STEPS

After the Board processes your *Request for Initial LMFT California Clinical Examination*, you will receive a *Candidate Handbook* in the mail as your notification of eligibility. Processing times will vary depending on the volume of applications received. You may contact PSI to schedule your exam once you receive the handbook. For more information on the examination process, see the [Exam News](#) page on the Board's website.

TESTING ACCOMMODATIONS

All exam sites are physically accessible to individuals with disabilities. Pursuant to the Americans with Disabilities Act (ADA) and California law, the Board and its contracted testing vendor will provide reasonable accommodations to candidates who have a qualifying disability or medical condition. Accommodations will not be provided unless prior approval by the Board has been granted. The processing time will vary depending on the volume of requests received. *Request for Accommodation* forms and instructions are available on the Board's [website](#), or by contacting the Board to have them mailed to you.

ABANDONMENT OF APPLICATION

In accordance with Title 16, California Code of Regulations section 1806, your file will be deemed abandoned if:

- You fail to sit for the examination within one (1) year after being notified of eligibility to take the examination;
- You fail to sit for the clinical examination within one (1) year of being notified of passing the standard written or law and ethics examination; or,
- You fail to retake an exam within one (1) year from the date you were notified of failing the examination.

To re-open an abandoned file, you must submit a new application, fee and all required documentation, as well as meet all current requirements in effect at the time the new application is submitted.