



**Board of Behavioral Sciences**  
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[www.bbs.ca.gov](http://www.bbs.ca.gov)



## RETIRED LICENSE APPLICATION

*For Office Use Only:*

Cashiering No

### \$40.00 FEE MUST ACCOMPANY THIS FORM

*Make check payable to - Behavioral Sciences Fund*

(Please type or print clearly in ink)

1. Legal Name*		Last	First	Middle
2. Address of Record**:			Is this a new address? <input type="checkbox"/> Yes <input type="checkbox"/> No	
City		State		Zip Code
3. Business Telephone	4. Residence Telephone		5. E-Mail Address (OPTIONAL)	
6. Birth Date: mm/dd/yyyy	7. Social Security Number***	8. License Type	9. License Number	10. Expiration Date (license must be current)

### IMPORTANT - PLEASE READ CAREFULLY

- A holder of a retired license may not engage in any activity for which an active license issued by the Board of Behavioral Sciences is required.
- In order to be eligible for a retired license, an individual's license must be current and active or on inactive status, and the license must not be suspended, revoked or otherwise punitively restricted by the Board of Behavioral Sciences or subject to disciplinary action by the Board.
- If an individual's license is delinquent, all outstanding requirements for renewal must be met before an application for retired status can be processed.
- Reactivation of a retired license is only possible during a limited period of time – see reverse for more information.

***I have read and understand the information provided on this form, and hereby request that my license be placed on "Retired" status.***

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

\*By authority of Business and Professions Code sections 4982(b), 4989.54 (b), 4992.3 (b) and 4999.90 (b), securing a license or registration by fraud, deceit, or misrepresentation on any application may be grounds for denial or revocation of the license or registration

\*\*The address you enter on this application is public information and will be placed on the Internet pursuant to Business and Professions Code section 27. If you do not want your home or work address available to the public, please provide an alternate mailing address such as a PO Box.

\*\*\*Disclosure of your social security number is mandatory. Section 30 of the Business and Professions Code and Public Law 94-455 (42 USCA 405 (c) (2) (c)) authorizes collection of your social security number. Your social security number will be used exclusively for tax enforcement purposes, for purposes of compliance with any judgment or order for family support in accordance with Section 17520 of the Family Code, or for verification of licensure or examination status by a licensing or examination entity which utilizes a national examination and where licensure is reciprocal with the requesting state. If you fail to disclose your social security number, your application for initial or renewal license will not be processed AND you will be reported to the Franchise Tax Board, which may assess a \$100 penalty against you.

## MORE INFORMATION

### LAWS RELATING TO RETIRED LICENSES

California Business and Professions Code sections 4984.41, 4984.41, 4989.45, 4997.1 and 4999.113 authorize the board to issue retired licenses and set forth related requirements.

### REACTIVATION OF A RETIRED LICENSE

A retired license can ONLY be reactivated in the following circumstances:

- **Retired licenses issued *on or before* December 31, 2013 – Can only be reactivated within five (5) years from the date the retired license was issued.**
- **Retired licenses issued *after* December 31, 2013 – Can only be reactivated within three (3) years from the date the retired license was issued.**

If a retired license is no longer eligible to be reactivated and the holder wishes to obtain an active license, he or she must apply for licensure as if applying for the first time, meet all current requirements, and pass the licensing examinations.

If a retired license IS eligible to be reactivated, the holder may do so by meeting the fingerprint and continuing education requirements, submitting the “Retired to Active License Status Change” form, and paying the appropriate fee.

### “INACTIVE STATUS” IS AN ALTERNATIVE OPTION

There is no penalty for having an inactive status, and you can renew with an inactive status indefinitely. Continuing education (CE) is not required to renew an inactive license or to change license status to inactive. An inactive license can be reactivated at any time by completing the CE required at the time of reactivation and paying the remainder of the renewal fee. More information is available on the Board’s website.

### PLEASE BE AWARE

- A holder of a retired license is not required to renew that license.
- A licensee is not entitled to payment by a client or an insurer for services performed while license is expired, inactive or retired.
- A licensee may not supervise or sign off hours for marriage and family therapist interns, associate clinical social workers, or professional clinical counselor interns while the license is expired, inactive or retired.

### STATE TAX OBLIGATION – EFFECTIVE JULY 1, 2012

Pursuant to Business and Professions Code section 31(e), the State Board of Equalization and the Franchise Tax Board may share taxpayer information with a board. A licensee must pay his or her state tax obligation and his or her license may be suspended if the state tax obligation is not paid.

### AMERICANS WITH DISABILITIES ACT

The Board of Behavioral Sciences does not discriminate on the basis of disability in employment or in the admission and access to its programs or activities. The Executive Officer of the Board has been designated to coordinate and carry out this agency’s compliance with the nondiscrimination requirements of Title II of the Americans with Disabilities Act (ADA). Information concerning the provisions of the ADA, and the rights provided hereunder, are available from the ADA Coordinator.