Seeking Subject Matter Experts

The Board is recruiting Subject Matter Experts. What is a Subject Matter Expert? A Subject Matter Expert is a clinician who helps the Board develop licensure examinations.

Do you see yourself giving back to your profession? Are you interested in broadening the scope of your knowledge and experience? If so, this opportunity could be for you.

Subject Matter Experts participate in workshops scheduled in Sacramento throughout the year. The sessions focus on the various aspects of examination development, including:

♦ Item development – Participants are first trained how to write new items (test questions). Then, working alone or in small groups, Subject Matter Experts are asked to use their own experiences as clinicians and supervisors to develop original test questions.

♦ Item review – Subject Matter Experts are trained to recognize “good” test items. New and existing items are then reviewed and modified as necessary.

♦ Examination construction – Participants learn about standard content areas in the examination, and how to recognize “good” exam items. Groups of Subject Matter Experts then review items developed for each of the content areas in a test and select the best items for each section. The selected items become a new “version” of the licensure exam.

♦ Passing score setting – After being trained in the evaluation process, Subject Matter Experts evaluate the difficulty of items in a new exam version.

Passing score or examination construction workshops are considered to be a good introduction into the test development process. In these settings, new Subject Matter Experts are provided a foundation for future workshops during which they will be asked to develop new test items or review the effectiveness of existing items.

(continued on page 6)
Message from the BBS Board Chair

It was with profound mixed feelings that I assumed the position of Board Chair on August 1st. My sincerest gratitude goes to Glynnis Morrow, Cathy Kay, and Susan Ulevitch all of whose terms on the Board expired at the end of July. Each of them, in different ways, had been teachers and mentors to me as I became integrated into the Board. Please accept my thanks, I will miss you all.

On a happier note, the Governor has filled the LEP vacancy on the Board with the appointment of Julia “Judy” Johnson. Judy is a Licensed Educational Psychologist with a broad background in the public and private sectors, as well as being a member of the California Association of School Psychologists. Judy’s experience and expertise are a much-needed addition to the Board. Welcome Judy! As of this writing, I have not had the opportunity to speak with Dr. Ian Russ, MFT and Donna DiGiorgio who were recently appointed to the Board. I want to welcome them to the Board as well.

In the midst of the overwhelming magnitude of the Hurricane Katrina tragedy, I am heartened and proud to hear continuing reports of California mental health professionals who are volunteering to meet some of the immense mental health needs of the victims.

As the Board weathered the inevitable transition that comes with changing membership, we are ever mindful of the stability provided by our competent, reliable, and dedicated staff. It is my hope that the guiding watchwords for the BBS in the coming year will be “seamless service” to consumers, licensees, registrants, and applicants. We have just completed a thorough strategic planning process that has resulted in a well thought out series of continuous quality improvement initiatives, which will guide the work of the Board and staff. As Board vacancies continue to be filled, it is my hope to align the Board’s Committee structure with goals in the strategic plan. Committees will meet at different times from Board meetings, providing an opportunity for more thoughtful and inclusive processes. As always, we welcome your input.

Peter Manoleas
Board Chair

Notes from the Executive Officer

Sunset Review

The Board successfully navigated the “sunset review” process in 2005 and has been reauthorized through July 1, 2008. The Board received positive reviews from the Legislature, and a proposal to merge the BBS with the Board of Psychology was not approved. The reauthorization is included in Senate Bill 229, which was submitted to the Governor on September 7, 2005. The Governor signed the bill on October 7, 2005.

Each licensing agency in the Department of Consumer Affairs is subject to periodic oversight and reauthorization by the Legislature. The process includes a comprehensive review by legislative staff of Board performance. For those who are interested, a copy of the Board’s report to the Legislature on this issue can be found on the Board’s website at: www.bbs.ca.gov.

Office Move

The Board will be moving its offices to a new site in Sacramento in December. The Board’s move is in conjunction with the relocation of the Department of Consumer Affairs and other boards to north Sacramento. Along with new addresses, the Board will also have new phone numbers. Our new address is available in the article “Head’s Up! The Board is Moving” on page 11 of this newsletter. New phone numbers are not available at this time, but watch the Board’s website and your mailbox for our new contact information.

We are working hard to make the move seamless, but we ask for your patience if you encounter difficulty contacting us during the transition to our new location.

Recognition

It is with real sadness that I am announcing that Denise Johnson is leaving the Board of Behavioral Sciences. Denise has been with the Board for 10 years, including serving as Assistant Executive Officer for the past 7 years. Denise received a significant promotion to another agency at the Department of Consumer Affairs. I want to recognize Denise for her invaluable contributions to the BBS. She has been a vital member of the BBS team and will be missed by all of us.

Paul Riches
Executive Officer

The Mission of the Board is to protect the well being of Californians by setting standards for mental health professionals through effective communication, education, examination, licensing and enforcement.
Beginning in May 2005, the Board began offering visitors to its website a “subscribers tool.” Now individuals can sign-up to receive e-mail advisories of new information on the site. The website provides several approaches to the Subscriber’s List sign-up page. Links are available on the home page, both in the center of the page (“Join our E-mail list!”) as well as the flashing red message at the bottom of the list of links on the left side of the page. Additionally, the sign-up page can be reached through the Sitemap link. The BBS Subscribers List link is found in the sitemap’s miscellaneous category.

Once a person becomes a subscriber, an e-mail message will be sent whenever the website is updated with new general information. The subscriber can also choose to request updates in specific areas of interest, including Board Meetings, newsletters, examination issues, enforcement actions, and laws and regulations. There is no charge for this service.

**Other Website Features**

Visitors to www.bbs.ca.gov find a resource for information about a variety of topics such as on-line psychotherapy, continuing education, and consumer complaints. The “What’s New” page highlights updates to laws and regulations and various Board programs. The website also contains features that allow for “on-line” license verification, submission of consumer complaints, and the opportunity to e-mail the Board through the BBSWebmaster. Each of these services can be accessed via the list of links provided on the homepage. A click on the topic of interest will take the visitor to a page containing pertinent information and/or related links.

All forms and applications used by the Board’s programs are available through the website, including materials required for licensure or registration. These documents are “PDF enhanced,” meaning they can be completed on-line, then printed and mailed to the Board.

Julia M. “Judy” Johnson was appointed by Governor Schwarzenegger as a Licensed Educational Psychologist member of the Board of Behavioral Sciences in August 2005. Mrs. Johnson has maintained a private practice as an LEP for several years, and is currently serving as a school psychologist with Pioneer High School in Whittier. She has significant experience in the area of Special Education, including two years as an instructor in the Cal Poly, San Luis Obispo, Credentialing Program for General and Special Education Teachers. In 2004, Mrs. Johnson received certification as a diplomate in School Neuropsychology. She is also certified as a Sports Psychologist. Her term expires June 1, 2008.

Ian Russ, Ph.D., was appointed by Governor Schwarzenegger as a Marriage and Family Therapist member of the Board of Behavioral Sciences in September 2005. Dr. Russ has been in private practice since 1976, maintaining a long-time focus on children and growth and safety of family in all contexts. He served as a child development consultant for Bruin Kids and as a visiting professor of psychology at the University of Judaism. He is on the faculty of the National College of Juvenile and Family Law and The California Center for Judicial Education and Research. Dr. Russ is qualified as a custody evaluator in the Los Angeles area. He looks forward to working on regulation of mental health and ensuring people who deliver mental health services are appropriate and competent. Dr. Russ’ term expires June 1, 2009.

A heartfelt “Welcome” to both Mrs. Johnson and Mr. Russ as they begin their term as members of the Board of Behavioral Sciences. We will have a profile of our next newest Board Member, Gordonna “Donna” Di Giorgio, in our next newsletter.
NEWSLETTER CORRECTION

“REGISTRANT CORNER” ARTICLE

In the most recent edition of the BBS News (Fall 2005 - Issue 14), the "Registrant Corner" article contained an error regarding timelines for submission of supervision paperwork. Supervision paperwork does NOT need to be submitted within 30 days of commencement of supervision. The supervisor should sign the paperwork; then, the registrant will KEEP this paperwork until he or she completes all pre-licensure requirements and is ready to apply for MFT or LCSW licensure. The Board apologizes for any confusion this may have caused. All supervision paperwork can be downloaded off of the Forms and Publications section of the website.
You’ve completed the required education. The goal of licensure beckons. How do you get from here to there?

Meet Rhonda and Phil. Both have earned the necessary Master’s Degree and are anxious to start gaining the hours of experience required for licensure — Rhonda as a Marriage and Family Therapist, Phil as a Clinical Social Worker.

The first step is to become registered with the Board, either as an Associate Clinical Social Worker (ASW) or a Marriage and Family Therapist (MFT) Intern. Registration is accomplished by submitting an application and information about the applicant’s education. Applications for registration can be obtained several ways: downloaded from the Board’s website at www.bbs.ca.gov; picked-up at the Board’s headquarters; or requested from the Board’s request line at (916) 445-4933, Extension 1800. Completed applications, with the appropriate filing fee, should be submitted to the Board’s headquarters in Sacramento.

FINGERPRINTS - Applicants for registration are required to be fingerprinted and cleared through the state Department of Justice (DOJ) and the FBI. Clearance of the fingerprint requirement means the fingerprint results provided by the DOJ and FBI indicated no criminal convictions, or the convictions noted have been evaluated and cleared by Board staff.

In-state applicants (those who reside in California) must complete the fingerprint requirement via the Live Scan process. Live Scan is not currently available to candidates residing outside of California; therefore those applicants must use the traditional fingerprint card. Information about Live Scan fingerprinting is available on the Board’s website, accessed through the Forms and Publications link or by calling the Board’s headquarters. The Request for Live Scan Service form can be completed on-line and then downloaded for submission to the fingerprinting agency. The current processing fees associated with Live Scan are $32.00 for DOJ and $24.00 for FBI, with some Live Scan agencies charging additional fees for “rolling” fingerprints and/or administrative processing.

Once registered, Rhonda and Phil can begin gaining the necessary hours of experience for licensure.

SUPERVISION - Experience must be earned under supervision. Within 30 days of the time practice with a supervisor begins, Rhonda and Phil must each submit a form to the Board identifying and providing information about the supervisor. It is crucial to ensure that any clinical supervisor used meets the qualifications outlined in the Board’s laws and regulations. Experience gained under “unqualified” supervisors will not be counted.

HOURS OF EXPERIENCE - For all applicants, a minimum of 2 calendar years (104 weeks) supervised experience is required. Generally, the hours of experience (3000 for Marriage and Family Therapist Interns; 3200 for Associate Clinical Social Workers) must be completed within the six (6) years immediately preceding filing of the application for licensure. One exception to this requirement is that up to 500 hours of experience may be gained as part of the practicum for Marriage and Family Therapy students. (See chart on the next page for a summary of the experience requirement for ASWs and MFT Interns.)

While completing their hours of experience, Rhonda and Phil must remember to keep the registration current. A registration is valid for one year, and can be renewed up to five times for a total “life” of six years. It is important to be aware of the expiration date and ensure the registration is renewed on time. Any hours of experience earned while a registration has lapsed, for any reason, cannot be counted.

The last step in the process, prior to taking the licensure examination, occurs when Phil and Rhonda complete the hours of clinical experience. At this point, he and she will submit an application for licensure along with documentation of the experience gained as a registrant. The application and experience will be evaluated and each will receive feedback. If an application is deficient, the registrant will be apprised of the deficiency and given one year from the date of the letter to correct the deficiency. If no deficiency is noted, the applicant will be notified of his or her eligibility to begin the examination process.

Board staff is assigned to evaluate applications and otherwise assist registrants and applicants for licensure. Individuals seeking information about any aspect of the process may feel free to contact the Board.

Look for the Registrant’s Corner in future issues of BBS News, featuring Rhonda and Phil working through various situations encountered en route to the goal of licensure.
### Marriage and Family Therapist Intern

**Hours of Experience Required for Licensure**

(3000 hours Total) *

<table>
<thead>
<tr>
<th></th>
<th>Individual Counseling</th>
<th>Couples, Families, and Children Counseling</th>
<th>Group Counseling</th>
<th>Telephone Counseling</th>
<th>Report Writing</th>
<th>Testing / Related Workshops / Seminars</th>
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</thead>
<tbody>
<tr>
<td>No minimum or maximum</td>
<td>500 hours minimum</td>
<td>500 hours maximum</td>
<td>250 hours maximum</td>
<td>250 hours maximum</td>
<td></td>
<td>250 hours maximum</td>
</tr>
</tbody>
</table>

* Up to 1,300 hours may be gained pre-registration as part of the Master’s Degree educational program

### Associate Clinical Social Worker

**Hours of Experience Required for Licensure**

(3200 hours Total) *

<table>
<thead>
<tr>
<th>Social diagnosis, assessment, treatment (including psychotherapy or counseling)</th>
<th>Client-centered advocacy, consultation, evaluation, and research</th>
</tr>
</thead>
<tbody>
<tr>
<td>2000 hours minimum</td>
<td>1,200 hours maximum</td>
</tr>
</tbody>
</table>

* At least 1,700 hours of supervised experience must be gained under the supervision of a Licensed Clinical Social Worker. The remaining hours may be gained under the supervision of other mental health professionals approved by the board.
The role of Subject Matter Expert is for both recently licensed and seasoned clinicians. New licensees help contribute to the examination development process by offering a fresh connection between what is currently being taught in school and what is going on in the field. Veteran licensees provide knowledge gained from varied experiences as clinicians, supervisors, educators and authors. Working together, the experts develop examinations that ensure candidates possess the knowledge and experience to be competent licensed practitioners.

When asked to comment about the experience, Subject Matter Experts report the role helps them keep up on current issues in the field and the present path of the profession. The regular collaboration with professionals from throughout California was also noted as valuable. One clinician described the chance to take a break from her daily routine and “use another part of my brain” as “fun and energizing.”

Subject Matter Experts are compensated for participation in the various examination development workshops, with travel expenses reimbursed or prepaid by the Board. Additionally, participants in the workshops can earn hours of continuing education, up to eight hours per day.

To qualify as a Subject Matter Expert, an individual must possess a license issued by the Board of Behavioral Sciences, which is currently renewed, and not under suspension or on probation. Also, all Subject Matter Experts must meet the following requirements:

- Possess a degree as specified in the California Business and Professions Code.
- Sign a document, prior to commencing examination development, agreeing to not participate in any examination coaching or preparation activities.

Additionally, Subject Matter Experts must meet requirements specific to the type of license held:

- Marriage and Family Therapist/Licensed Clinical Social Worker — Perform twenty to forty hours of training, supervision, education or clinical experience with a minimum of ten hours face-to-face psychotherapy per week;
- Licensed Educational Psychologist – Be currently practicing under the authority of the license.

If you are interested in assisting the Board as a Subject Matter Expert, please submit an application and resume to the Board’s Examination Unit. Applications can be obtained from the Board’s website at [www.bbs.ca.gov/bbsforms.htm](http://www.bbs.ca.gov/bbsforms.htm), or by contacting the Examination Unit. If you would like additional information before applying, please contact Sandra Wright, Examination Analyst, at (916) 445-4933, Extension 1242.

**Board Meeting Calendar**

February 16-17, 2006 - San Diego
May 18-19, 2006 Sacramento
August 17-18, 2006 Orange County area
November 16-17, 2006 Bay area

Board meetings are open to the public unless otherwise noted. It is in this setting that members of the Board of Behavioral Sciences discuss and/or take action on various issues relating to the professions regulated by the Board. You are encouraged to attend the Board’s meetings, and are welcomed to provide input regarding issues the Board is considering, or pertinent topics that are of interest to you!

Any changes in Board Meeting dates, as well as minutes from Board and Committee Meetings, are available on the Board’s website at [www.bbs.ca.gov](http://www.bbs.ca.gov).
Strategic Planning

The Board recently completed a new strategic plan. This new plan has a five-year planning horizon, but like all effective strategic plans, it will be subject to ongoing review and revisions in that five-year period to ensure its currency and relevance. The plan has five key elements:

♦ Vision Statement – Captures what the organization wants the world to look 30 years from now.
♦ Mission Statement – Captures the organization’s current purpose in concrete terms.
♦ Values - Articulate the core culture and ideology of the organization.
♦ Goals – Articulate the strategic direction and priorities of the organization as described in the mission statement.
♦ Objectives – Articulate specific, measurable results that support a goal.

The Board engaged stakeholders, board staff and Board members to provide the information that drove the development of this plan.

To make this plan real, board staff has developed work plans that serve as a management plan for ongoing Board activities and that support achieving the objectives in the plan. If you are interested, you can find the full strategic plan on the Board’s website at www.bbbs.ca.gov/bbsforms.htm.

Vision

Strong minds, strong lives, strong families through quality mental health professionals.

Mission

To protect the well being of Californians by setting standards for mental health professionals through effective communication, education, examination, licensing, and enforcement.

Values

The BBS Way:
Be a person of Integrity
Be Professional and Dedicated
Serve with Excellence

Goals

- Communicate effectively with the public and mental health professionals.
- Build an excellent organization through effective leadership and professional staff.
- Promote higher professional standards through enforcement and public policy changes.
- Advocate for increased access to mental health services.
- Utilize technology to improve and expand service.
- Maximize the efficiency and effectiveness of the Board’s resources.
Enforcement Actions

The following actions taken by the Board became effective 10/01/04 through 6/30/05. Additional information about each case, including copies of public documents, is available through the Board’s website at www.bbs.ca.gov.

Disciplinary Actions

BALLARD, JOAN, MFC 13713  
Voluntary Surrender of license  

ESPINOZA, ARTURO, ASW 11470  
Voluntary Surrender of registration  

FERREIRO, CLAUDIA MARISA  
aka BENEDETTO, MARISA, MFT Intern Applicant  
Denial of application for registration as Marriage and Family Therapist Intern  

FLOREZ-KELLY, VIRGINIA, MFC 21395  
Revocation of license  

O’BRIEN, DENNIS, MFC 34840  
Voluntary Surrender of license  

PAULAUSKIS, VICKI ELENA, MFC 28013  
Revocation of license, stayed, 30 days suspension and five years probation  

ROMERO, JOSE ANTONIO, IMF 45679  
Revocation of MFT Intern registration,  
Granted application for licensure as Marriage and Family Therapist, license revoked, stayed, one year suspension and four years probation.  

SAUSSY, MARCELLE CICI D. aka DESSOIM, MARCELLE CICI, IMF 42538  
Revocation of registration  

Citations and Fines

BROWN, JUDITH  
CARDENAS-GIMBER, PILAR  
CERNEY, CRAIG  
CROMMIE, SONIA  
CYNAUMON, GREG  
DE LA CUESTA, DEBORA  
DOUGLAS, MARY  
FAMULARO, IRMA  
FARRINGTON, EDWARD  
FOUCHE, ALEXA  
GONZALEZ-LEON, MARIA  
GOPIN, CAROL  
ISAAC, SUSAN  
JOHNSON, KENDALL  
LE CLAIR, BRIAN  
LUCAS, SHARON JO  
NARAYAN, MAYA  
NORTON, JOAN  
PIAZZA, DEBRA  
ROSENTHAL, ROBERTA  
RUARK, DANIEL  
SOPKO, JO  
SUMMERS, TEKA  
TOOMBS, MILDRED  
VALLOTTON, BRIAN  
WALL, CYNTHIA LYNN  
WALTON, BETH  
WUSSICK, RONALD  
ZIMBELMAN, LINDA

Disciplinary Action Terminology

Revocation: License or registration is canceled and the right to practice ended.  
Suspension: Respondent prohibited from practicing for a specific period of time.  
Stayed: Revocation or suspension postponed and respondent put on probation.  
Probation: Respondent may continue to practice under specific terms and conditions.  
Voluntary Surrender: Respondent turns in the license or registration while charges are still pending - right to practice is ended.  
Public Reprimand: Respondent issued a letter of reprimand resulting from a disciplinary action or pursuant to B&P Code section 495.  
Writ of Mandate: Respondent appealed decision to the superior court.
Enforcement

“What is a Dual Relationship?”

A dual relationship occurs when a therapist allows a separate connection to develop with a client outside the boundaries of therapy. Although not all dual relationships are considered inappropriate, any client harm resulting from a dual relationship can be grounds for disciplinary action against the licensee or registrant in question.

Below are examples of such situations:

♦ A clinician develops a relationship with a client, both in individual and group therapy. During this period, the client and therapist also begin a social relationship, meeting for coffee, walks, and a holiday party at the therapist's home. The therapist also hires the client to assist in the development of a healing arts related business. The same clinician allows a different client to live at the therapist’s residence while the client/therapist relationship is ongoing.

♦ A therapist begins working as a “business coach” for a particular company, helping employees become organized. At the same time, the clinician begins providing marriage and family therapy to company employees. Several company employees who are both being “coached” and in treatment with the clinician believe themselves to be in a confidential relationship and make personal and confidential disclosures to the therapist. The information learned by the therapist is subsequently relayed to third parties, including family members and co-workers, unbeknownst to the client/employee.

♦ A client and therapist meet and become friends when the client is attending classes at the agency where the therapist is employed. The two subsequently enter into a client/therapist relationship together. While therapy is ongoing the friendship continues, and includes the client vacationing with the therapist and her partner, and allowing the therapist’s partner to live with the client. The therapist visits her partner and the client, and conducts sessions with the client at the client’s home.

The above scenarios resulted in disciplinary action against the therapists for engaging in unprofessional conduct, including gross negligence and recklessly or intentionally causing harm to a client.

The California Business and Professions Code sections 4982 and 4992.3, and California Code of Regulations section 1858, define “unprofessional conduct” as it relates to Marriage and Family Therapists, Licensed Clinical Social Workers, and Licensed Educational Psychologists, respectively. The Board’s laws and regulations can be found on the Board’s website at www.bbs.ca.gov.

Yes, the Board’s office is moving in December! Don’t miss the article on page 11 for more information....
Legislation Update

Chaptered Legislation

AB 1188 – Wolk (Support)
This bill creates consistency in the penalty structure for failing to make or for impeding a mandated child, elder, or dependent adult abuse or neglect report. This bill establishes the following penalties for failure to report, or impeding or inhibiting the filing of all types of mandated reports:

♦ Misdemeanor
♦ Maximum of six months in county jail, and/or
♦ Maximum fine of one thousand dollars ($1,000)

This bill also establishes the following penalties for when failure to make such a mandated report, or inhibiting or impeding reporting, results in death or great bodily injury:

♦ Misdemeanor
♦ Maximum of one year in county jail, and/or
♦ Maximum fine of five thousand dollars ($5,000)

Pending Legislation

SB 229 – Figueroa (Support)
This bill would extend the Board of Behavioral Sciences as a board through July 1, 2008, cap the number of MFT pre-degree hours at 1,300, and reorganize and consolidate a number of different provisions relating to MFT experience requirements to make the law easier to read. The bill would also reinforce the Legislature’s intent that revocation be required after a finding of fact that a licensee or registrant had sexual contact with a patient, and prohibit the board for staying the revocation. Additionally, this bill would define the date the Board “discovers” an alleged act or omission as the date a complaint or a release of patient information is received from a complainant, whichever occurs later.

AB 446 – Negrete McLeod (Support)
This bill would prohibit a licensee from including any term in a civil settlement that prohibits the other party from filing a complaint with, or otherwise cooperating with the Board of Behavioral Sciences. It would also allow the board to pursue disciplinary action against a licensee who permits a so-called “gag clause” to be included in a settlement agreement.

AB 1625 – Klehs (None)
This bill would require any report to a legislative or executive entity to be signed by the executive officer, an agency head or board chair that the contents are true, accurate, and complete, subject to a misdemeanor penalty.

For further information regarding the status of pending legislation see the California Legislative Information website at www.leginfo.ca.gov, which provides the bill’s language, history, status, and analysis as provided by the California State Legislature.

Regulation Update

Disciplinary Guidelines
Amendments to California Code of Regulations Section 1888 incorporated revisions to the Board’s Disciplinary Guidelines. Board staff, Deputy Attorneys General, Administrative Law Judges, licensees and attorneys use the guidelines to assist in determining penalties when taking disciplinary action against Board licensees and registrants. Amendments to the document created clarity, efficiency, consistency, and thoroughness. Copies of the Disciplinary Guidelines are available on the Board’s website at the Forms and Publications page, or by calling the Board’s Enforcement Unit at (916) 445-4933, Ext. 1241.

Citations and Fines
The Board proposes to adopt amendments to Section 1886.40 of Title 16 of the California Code of Regulations. This section pertains to the Board’s citation and fine program for Marriage and Family Therapists (MFT), Licensed Clinical Social Workers (LCSW), and Licensed Educational Psychologists (LEP). These amendments would increase the maximum fine from $2,500 to $5,000 for specified violations. For more information, go to www.bbs.ca.gov/whtsnew8.htm.
The Board of Behavioral Sciences does not discriminate on the basis of disability in employment or in the admission and access to its programs or activities.

The Executive Officer of the Board has been designated to coordinate and carry out this agency’s compliance with the nondiscrimination requirements of Title II of the Americans with Disabilities Act (ADA).

Information concerning the provisions of the ADA, and the rights provided thereunder, are available from the ADA Coordinator.

Heads Up! The Board is Moving...

After more than fourteen years at it’s present location, the Board of Behavioral Sciences will have a new home. The Board, in conjunction with the Department of Consumer Affairs (DCA) administration and other DCA licensing boards and bureaus housed at the present location, will relocate to new offices, with the move targeted to occur in December 2005/January 2006.

Our new address will be:
1625 North Market Street, Suite S-200, Sacramento, CA 95834.

Watch the Board’s website at www.bbs.ca.gov for additional information as the time to move approaches!

BBS Fiscal Year Statistics

The BBS is one of 27 boards, committees, and commissions within the California Department of Consumer Affairs. The BBS summarized its activities for the 2004 - 2005 fiscal year and presented this information to the Department for inclusion in its annual report to the legislature. A summary of the statistics are provided below.

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**2004 - 2005 Fiscal Year Summary Statistics**

<table>
<thead>
<tr>
<th>Item</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Licensing Activity</strong></td>
<td></td>
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<tr>
<td>Applications Received</td>
<td>6,587</td>
</tr>
<tr>
<td>Licenses / Registrations Issued</td>
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<tr>
<td>Licenses / Registrations Renewed</td>
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<td>Total Active Licenses / Registrations</td>
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<tr>
<td>CE Providers</td>
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<td>CE Audits Conducted</td>
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<td><strong>Examination Activity</strong></td>
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<td>Exams Scheduled</td>
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<td><strong>Enforcement Program Activity</strong></td>
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<td>Citations Issued</td>
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<tr>
<td><strong>Administrative Outcomes</strong></td>
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<tr>
<td>Revocation</td>
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<tr>
<td>Surrender of License</td>
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<td>Probation with Suspension</td>
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<td>Probation Only</td>
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<td><strong>BBS Licensee / Registrant Statistics</strong></td>
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<td>Licensed Clinical Social Workers</td>
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<td>Licensed Educational Psychologists</td>
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<td>Marriage and Family Therapists</td>
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<td>Associate Clinical Social Workers</td>
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<td>MFT Interns</td>
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<td>Continuing Education Providers</td>
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<td>MFT Referral Services</td>
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</tbody>
</table>

* This reflects the number of valid licensees and registrants with the Board as of October 1, 2005
BBS CHANGE OF ADDRESS REQUEST FORM

Please type or print clearly in ink. Be sure to provide all information. Allow 30 days for processing.

**LICENSE OR REGISTRATION NUMBER(S):** (indicate all BBS licenses and/or registrations and their types to which this change applies):

<table>
<thead>
<tr>
<th>NAME</th>
<th>SSN or FEIN (not required of PCEs):</th>
</tr>
</thead>
<tbody>
<tr>
<td>(as it appears on your license or registration):</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FORMER ADDRESS:</th>
<th>NEW ADDRESS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>CITY / STATE / ZIP:</td>
<td>CITY / STATE / ZIP:</td>
</tr>
<tr>
<td>TELEPHONE:</td>
<td>TELEPHONE:</td>
</tr>
</tbody>
</table>

*I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.*

**ORIGINAL SIGNATURE:**

**DATE:**

☐ I would like to order a replacement wall license or registration certificate that will reflect my new address - **$20.00 FEE**. (Include the fee and your old license or registration certificate with this Change of Address Request Form. Requests for a replacement certificate received without the fee or certificate cannot be processed; however, your address will still be updated.)

*Please note that your address of record with the Board (the address displayed on your license, or registration) is public information and is released to the public upon request and will be placed on the Board’s Web site.*