



Board of Behavioral Sciences

Memo

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To: Board Members

Date: January 24, 2023

From: Marc Mason
Administration Manager

Subject: Personnel Update

PROMOTIONS/NEW EMPLOYEES

Registration, Examination & Cashiering Unit

Office Technician (OT)/Registration – Ashly Henderson transferred to BBS from the Board of Pharmacy on December 22, 2022, as a licensing technician.

OT/Cashiering - Zachary Beauchamp was hired from outside of state service as a cashier. His first day with the Board was November 14, 2023.

DEPARTURES

Joanna Huyhn retired from state service effective December 30, 2022. Joanna served as an evaluator in the Licensing Unit.

Lori Larish retired from state service and her last day with the Board was December 16, 2022. Lori served as an analyst in the Criminal Conviction Unit.

Pearl Yu retired from state service and her last day with the Board was December 30, 2022. Pearl serviced as the manager for the Criminal Conviction Unit.

VACANCIES

The Board currently has ten (10) vacancies.

Administration Unit

OT/Administration – This position will serve as the main receptionist. Recruitment for this position will have been initiated and interviews will be conducted in February 2023.

Licensing Unit

Management Services Technician (MST)/Licensing – Board staff conducted interviews on January 5, 2023, and January 6, 2023, and sent the selected candidate's name for eligibility determination to Human Resources on January 6, 2023.

Registration, Examination & Cashiering Unit

MST/Registration – Board staff conducted interviews for two MSTs on January 18, 2023 and submitted the names of the two selected individuals to Human Resources.

MST/Registration – Board staff is currently working with Human Resources to hire two limited term MSTs to help with licensing backlogs. These positions will be advertised in February.

Enforcement Unit

OT/Enforcement & Probation – Board staff is conducting interviews for this position the week of January 23, 2023.

Associate Governmental Program Analyst (AGPA)/Consumer Complaint – Board staff completed interviews on January 11, 2023 and selected an individual. Human Resources is determining the eligibility for this individual.

Staff Services Analyst (SSA)/Criminal Conviction – Board staff conducted interviews on January 9, 2023 and selected an individual whose name has been forwarded to Human Resources for an eligibility check.

Staff Services Manager (SSM I)/Criminal Conviction - Board staff has submitted the hiring packet for this position to Human Resources and expects this position to be advertised in February 2023.