

APPLICATION FOR
**INITIAL CALIFORNIA
LAW & ETHICS EXAMINATION**



INSTRUCTIONS AND IMPORTANT INFORMATION

Read Carefully Before Completing Your Application

WHO MAY APPLY

This paper application may ONLY be used by the following individuals:

- Applicants who have held an Associate registration and have NEVER taken the Law and Ethics Exam; OR
- Out-of-state applicants who have submitted an *Application for Licensure*, have received notice of approval, and have been instructed to apply for the Law and Ethics exam.

If you have previously taken the Law and Ethics Exam, you must instead submit a [Request for Re-Examination](#) (access at www.bbs.ca.gov/Exams).

HOW TO APPLY

Apply via the [BreEZe system online](#) (www.breeze.ca.gov). If you are unable to apply online, follow the instructions below:

1. Ensure that your current email address is on file via the [BreEZe system online](#).
If your email address is missing or incorrect you will NOT receive notice that you are eligible to take the exam.
2. Complete the attached application.
3. FEE: Attach a \$150 check or money order payable to “Behavioral Sciences Fund”:
4. Submit your application and fee to the address below:

Board of Behavioral Sciences
1625 North Market Blvd., Suite S200
Sacramento CA 95834

APPLICANTS PURSUING DUAL LICENSURE

The California Law and Ethics Exam is different for each license type. A separate application and fee are required for each Law and Ethics Exam.

TO CONFIRM RECEIPT OF APPLICATION

To confirm receipt, mail your application using a method that includes tracking. You may also contact the bank to see if your check or money order has been cashed.

MAILING ADDRESS OR EMAIL ADDRESS CHANGE

If your mailing address or email address has changed, be sure to update it ASAP online at www.breeze.ca.gov to ensure you receive your notice that you are eligible to take the exam.

APPLICATION PROCESSING TIME

Allow 4–6 weeks for processing. Please do not contact the Board to check on the status unless your application has been on file for 45 or more days. Pearson Vue administers the exam. After the Board processes your application, you will receive an e-mail notifying you of eligibility from Pearson Vue. You may contact Pearson Vue to schedule your exam once you receive the email. Do not attempt to schedule a date with Pearson Vue until you receive notification of eligibility. Refer to the [Candidate Handbook](#) for important information, including testing site locations (*access at <https://home.pearsonvue.com/cabbs>*).

EXPEDITED PROCESSING

The Board is required to expedite the licensure process for the following applicants (*access these forms at www.bbs.ca.gov>Applicant*):

- **Honorably discharged veterans of the U.S. Armed Forces** pursuant to Business and Professions Code (BPC) section 115.4. Download the request form from the Board's [website](#) and include it ON TOP OF your application.
- **Spouses/Partners of persons on active duty military** pursuant to BPC section 115.5. Download the request form from the Board's [website](#) and include it ON TOP OF your application.
- **Refugees / Asylees / Special Immigrant Status Holders ("SI" or "SQ")** pursuant to BPC section 135.4. Download the request form from the Board's [website](#) and include it ON TOP OF your application.

TESTING ACCOMMODATIONS

Reasonable accommodations will be provided to qualifying candidates who have a disability, a medical condition, or when English is their second language (ESL). You may also attach one of the above expedite forms to expedite your accommodation request if you meet the qualifications.

All testing sites are physically accessible to individuals with disabilities, and certain types of comfort aids are allowed (see list of approved comfort aids at the link below). All other accommodations for disabilities or medical conditions require pre-approval of a [Request for Accommodation](#) (*access at <https://home.pearsonvue.com/Test-takers/Accommodations.aspx>*).

ESL accommodations require pre-approval of a [Request for ESL accommodation](#) (*access at www.bbs.ca.gov>Exams*).

LAW AND ETHICS EXAM – IMPACT ON ASSOCIATE REGISTRATION RENEWAL

Registrants Must Take the California Law and Ethics Exam to Renew

You are required to take the California Law and Ethics Exam for the license type you are pursuing while a registrant in order to renew. Your registration will not be renewable until you have taken the required exam.

Passing Score Required for Issuance of a Subsequent Registration

Applicants cannot be issued a subsequent ASW, AMFT, or APCC registration (second or third number, etc.) without first passing the California Law and Ethics Exam.

FOR MORE INFORMATION ABOUT THE EXAM

For more information, please read the [Law and Ethics Exam FAQ](#) (access at www.bbs.ca.gov/Exams).

NOTICE ON COLLECTION OF PERSONAL INFORMATION

Please see the [Notice on Collection of Personal Information](#) (access at www.bbs.ca.gov>About Us>About the Board>Other Information).

QUESTIONS?

Please visit the **Contact Us** link at www.bbs.ca.gov and select an option under “Message the Board.”

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**INITIAL CALIFORNIA
LAW AND ETHICS EXAMINATION**



Office Use Only:

Carefully read the "Instructions and Important Information" FIRST

Attach \$150 Fee

Allow 45 Days for Processing

Exam Type (SELECT ONLY ONE):

- LCSW Law and Ethics Exam
- LPCC Law and Ethics Exam
- LMFT Law and Ethics Exam

SSN or ITIN*:

Legal Name:**

Last

First

Middle

* You may provide either your Social Security Number, your Federal Employer Identification Number, or Individual Taxpayer Identification Number, as applicable.

** You must use your legal name. Your "legal name" is the name established legally by your birth certificate, marriage or domestic partnership certificate, or divorce decree (for example). If you have a name change that you would like processed with your application, you must attach the "Notification of Name Change" form and all required documentation. This form is available online at https://www.bbs.ca.gov/pdf/forms/change_name.pdf. Your license will reflect your new name only if a complete "Notification of Name Change" is received with your application. Do not send original documents unless specifically requested.

Signature of Applicant

Date