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То:	Board Members	Date:	April 30, 2021
From:	Laurie Williams Human Resources Liaison	Telephone:	(916) 574-7850
Subject:	Personnel Update		

## **NEW EMPLOYEES/PROMOTIONS**

#### Executive Officer / Administration

Steve Sodergren promoted to Executive Officer effective, March 3, 2021. Prior to his promotion, Mr. Sodergren served as the Interim Executive Officer since December 30, 2020. Mr. Sodergren was the Assistant Executive Officer for the Board.

<u>Management Services Technician (MST) / Registration, Examination & Cashiering Unit</u> Brandy Psomas joined the Board effective March 22, 2021 and is responsible for the evaluation of Licensed Marriage & Family Therapist Intern applications. Ms. Psomas previously worked as an MST for CalFire.

<u>Staff Services Analyst (SSA) / Registration, Examination & Cashiering Unit</u> Kaitlin Martin promoted to an SSA effective March 16, 2021. Ms. Martin will perform the duties of an Examination Analyst. Ms. Martin was an MST evaluating Licensed Marriage & Family Therapist applications.

## DEPARTURES

There are no departures to report.

## VACANCIES

The Board currently has twelve vacancies. Recruitment efforts to fill these vacancies are as follows:

#### Assistant Executive Officer / Administration

The Department of Consumer Affairs, Office of Human Resources (OHR) is currently recruiting for this vacancy

Staff Services Manager I / Discipline & Probation Unit / Enforcement

This position functions as the Manager over the Enforcement Discipline and Probation Unit. The Board has received approval from OHR to fill this vacancy. The Board is currently reviewing the applications received and will be interviewing the candidates in May 2021.

<u>Associate Governmental Program Analyst / Discipline & Probation Unit / Enforcement</u> This position functions as a Discipline Analyst. The Board has received approval to fill this vacancy. The hiring manager is conducting interviews this week and will submit the top candidates to OHR for approval to hire.

# Associate Governmental Program Analyst (2 positions) / Consumer Complaint & Investigations Unit / Enforcement

These positions investigate consumer complaints. The Board has received approval to fill these vacancies. The hiring manager has scheduled interviews during the week of May 3rd.

<u>Staff Services Analyst / Registration, Examination & Cashiering Unit</u> This position functions as an Exam Analyst. Recruitment for this position will be initiated following Board management's review of the duty statement for this position.

#### <u>Management Services Technician / Licensing Unit (4 vacancies)</u> These positions function as Licensing Evaluators for various licensures. The hiring

These positions function as Licensing Evaluators for various licensures. The hiring manager is currently reviewing the candidate applications and will be scheduling interviews in May 2021.

<u>Management Services Technician / Registration, Examination & Cashiering Unit</u> This position functions as an Examination Technician. Recruitment for this position will be initiated following Board management's review of the duty statement for this position.

<u>Office Technician / Administration Unit -</u> This position functions as the main receptionist for the Board. Recruitment for this position will be initiated following Board management's review of the duty statement for this position.