



1625 North Market Blvd., Suite S-200 Sacramento, CA 95834 (916) 574-7830 www.bbs.ca.gov Gavin Newsom, Governor State of California Business, Consumer Services and Housing Agency Department of Consumer Affairs

BreeZe Helpful Hints

HCAI Workforce Survey Troubleshooting

If you are having issues with the HCAI Survey section of the online renewal application, follow the tips below before contacting BBS.

- 1. It is recommended to complete your renewal on a computer or tablet. There are some items that may need to be opened in a separate window or be expanded to answer. Phones may be too small to view all the screens or options properly.
- 2. Make sure you are using an up-to-date web browser like Chrome, Firefox, or Microsoft Edge. Internet Explorer is no longer supported.



3. When redirected, make sure you are entering accurate information to authenticate your identity.

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4. When you have completed the HCAI workforce survey, you will be brought back to Breeze and <u>MUST click the "Next" button</u> to proceed with the online renewal.

Logged in as Two, Test	Update Profile Logoff Contac			
Introduction	Associate MFT Renewal Application - HCAI Workforce Survey			
Information Privacy Act	Per Business and Professions Code section 502, DCA healing arts boards are required to request specified workforce and demographic data from its licensees at time of renewal. You are not required to provide your information in response to these			
HCAI Workforce Survey	questions. For questions that you are choosing not to provide your information, please select ?Decline to State.?			
Transaction Suitability Questions	After you have completed the HCAI survey or chosen ?Decline to State,? please return to this page to continue with your renew process.			
Application Questions	Press "Next" to continue.			
Name and Personal/Organization Details	Press "Previous" to return to the previous screen. Press "Cancel" to exit this application.			
Contact Details	Last Survey Date:			
Questions				
File Attachments				
Application Summary	Click the HCAI image to be redirected to the survey: Lick the HCAI image to be redirected to the pepartment of Health Care Access and Information Enter Survey Previous Next Cance			

If the tips above did not resolve your issue, please contact the Cashiering Unit at <u>BBS.CASHIER@dca.ca.gov</u> for further assistance.