

Board of Behavioral Sciences 1625 North Market Blvd., Suite S200, Sacramento, CA 95834 Telephone: (916) 574-7830 www.bbs.ca.gov



SAMPLE VERIFICATION OF EMPLOYMENT AS A VOLUNTEER

Required when the Associate is a volunteer

Date:

Associate name:

Employer name:

This letter serves as verification that <u>(Associate's name)</u> was employed by <u>(Employer's name)</u> as a volunteer from <u>(Start date)</u> to <u>(End date)</u>.

Employer's Authorized Representative Printed Name and Title

Employer's Authorized Representative Signature

Date

NOTE:

This is a SAMPLE letter. The actual letter must be written on the employer's letterhead. The APCC is required to submit this letter with the application for licensure.