



**Board of Behavioral Sciences**  
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 Telephone: (916) 574-7830  
[www.bbs.ca.gov](http://www.bbs.ca.gov)



## PROFESSIONAL CLINICAL COUNSELOR IN-STATE DEGREE PROGRAM CERTIFICATION FORM A

**This form is for applicants who began graduate study before August 1, 2012,  
 and completed the degree on or before December 31, 2018**

*Type or print clearly in ink*

Applicant Name: Last	First	Middle
SSN or Taxpayer ID Number	Enrollment Date	Degree Award Date

**APPLICANT:** The purpose of this form is for your school to verify the specifics of a degree earned in California. Enclose it with your application in an envelope that has been sealed by your school.

**SCHOOL:** The above applicant is applying for a counseling license or registration. Please complete this form including the certification on the next page, and provide applicant with the original IN A SEALED ENVELOPE.

The full legal text of the “pre-2012” educational requirements is located in Business and Professions Code (BPC) section 4999.32, available on the Board’s website under [Statutes and Regulations](#).

Yes  No  A. The student was notified by means of public documents or otherwise in writing that the degree program is designed to meet the requirements of BPC section 4999.32 (as required by BPC section 4999.40(a)). *If NO, attach an explanation.*

Yes  No  B. The degree program contained no less than 48 semester or 72 quarter units of instruction.  
*If NO, number of units in degree: \_\_\_\_\_ Semester units  Quarter units*

Applicant Name: Last	First	Middle
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C. **CORE CONTENT AREAS:** The applicant has completed coursework that is the equivalent of at least **three (3) semester units or four (4) quarter units in EACH** of the following areas:

Yes  No  1. Counseling and psychotherapeutic theories and techniques, including the counseling process in a multicultural society, an orientation to wellness and prevention, counseling theories to assist in selection of appropriate counseling interventions, models of counseling consistent with current professional research and practice, development of a personal model of counseling, and multidisciplinary responses to crises, emergencies, and disasters.

*Number of units:* \_\_\_\_\_ *Course Number(s)/Term(s):* \_\_\_\_\_

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Yes  No  2. Human growth and development across the lifespan, including normal and abnormal behavior and an understanding of developmental crises, disability, psychopathology, and situational and environmental factors that affect both normal and abnormal behavior.

*Number of units:* \_\_\_\_\_ *Course Number(s)/Term(s):* \_\_\_\_\_

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Yes  No  3. Career development theories and techniques, including career development decision-making models and interrelationships among and between work, family, and other life roles and factors, including the role of multicultural issues in career development.

*Number of units:* \_\_\_\_\_ *Course Number(s)/Term(s):* \_\_\_\_\_

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Yes  No  4. Group counseling theories and techniques, including principles of group dynamics, group process components, developmental stage theories, therapeutic factors of group work, group leadership styles and approaches, pertinent research and literature, group counseling methods, and evaluation of effectiveness.

*Number of units:* \_\_\_\_\_ *Course Number(s)/Term(s):* \_\_\_\_\_

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Yes  No  5. Assessment, appraisal, and testing of individuals, including basic concepts of standardized and non-standardized testing and other assessment techniques, norm-referenced and criterion-referenced assessment, statistical concepts, social and cultural factors related to assessment and evaluation of individuals and groups, and ethical strategies for selecting, administering, and interpreting assessment instruments and techniques in counseling. *(NOTE: Course must be within degree program, or degree will not qualify)*

*Number of units:* \_\_\_\_\_ *Course Number(s)/Term(s):* \_\_\_\_\_

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Applicant Name: Last	First	Middle
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- Yes  No  6. Multicultural counseling theories and techniques, including counselors' roles in developing cultural self-awareness, identity development, promoting cultural social justice, individual and community strategies for working with and advocating for diverse populations, and counselors' roles in eliminating biases and prejudices, and processes of intentional and unintentional oppression and discrimination.

*Number of units:* \_\_\_\_\_ *Course Number(s)/Term(s):* \_\_\_\_\_

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- Yes  No  7. Principles of the diagnostic process, including differential diagnosis, and the use of current diagnostic tools, such as the current edition of the Diagnostic and Statistical Manual, the impact of co-occurring substance use disorders or medical psychological disorders, established diagnostic criteria for mental or emotional disorders, and the treatment modalities and placement criteria within the continuum of care. (NOTE: Course must be within degree program, or degree will not qualify)

*Number of units:* \_\_\_\_\_ *Course Number(s)/Term(s):* \_\_\_\_\_

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- Yes  No  8. Research and evaluation, including studies that provide an understanding of research methods, statistical analysis, the use of research to inform evidence-based practice, the importance of research in advancing the profession of counseling, and statistical methods used in conducting research, needs assessment, and program evaluation.

*Number of units:* \_\_\_\_\_ *Course Number(s)/Term(s):* \_\_\_\_\_

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- Yes  No  9. Professional orientation, ethics, and law in counseling, including professional ethical standards and legal considerations, licensing law and process, regulatory laws that delineate scope of practice, counselor-client privilege, confidentiality, the client dangerous to self or others, treatment of minors with or without parental consent, relationship between practitioner's sense of self and human values, functions and relationships with other human service providers, strategies for collaboration, and advocacy processes needed to address institutional and social barriers that impeded access, equity, and success for clients.

*Number of units:* \_\_\_\_\_ *Course Number(s)/Term(s):* \_\_\_\_\_

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Applicant Name: Last	First	Middle
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Yes  No  D. PRACTICUM UNITS: The applicant's program contained at least 6 semester or 9 quarter units of supervised practicum or field study experience as defined in BPC section 4999.32(c)(3).

Number of units: \_\_\_\_\_ Course Number(s)/Term(s): \_\_\_\_\_

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Yes  No  E. PRACTICUM HOURS: The applicant's practicum or field study experience included a minimum of 150 hours of face-to-face supervised clinical experience counseling individuals, families or groups in a clinical setting.

If NO, specify number of hours completed: \_\_\_\_\_

Yes  No  F. ADVANCED COURSEWORK: In addition to all course requirements listed above, the degree contains 12 semester or 18 quarter units of Advanced Coursework to develop knowledge of specific treatment issues, special populations, application of counseling constructs, assessment and treatment planning, clinical interventions, therapeutic relationships, psychopathology, or other clinical topics.

Number of units: \_\_\_\_\_ Course Number(s)/Term(s): \_\_\_\_\_

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Yes  No  G. Did the applicant's degree program contain 6 hours of content related to suicide risk assessment and intervention? (*Note: Not required to be part of degree program*)

**CERTIFICATION**

***I hereby certify that all of the foregoing is true and correct***

Signature of Chief Academic Officer or Authorized Designee

Name of Institution

Print Name

Institution Accredited or Approved by

Date Signed