

APPLICATION FOR INITIAL LMFT CALIFORNIA CLINICAL EXAMINATION



Allow 4–6 weeks for processing

See Application Instructions for Important Information

\$100 FEE MUST ACCOMPANY THIS FORM Office Use Only:

(Type or print clearly in ink)

1.SSN or ITIN*		2. E-mail Address (OPTIONAL):	
4. Legal Name: Last		First	Middle
5. Address of Record: Number and Street			City
State	Zip Code	6. Is this a new address? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, we will update our records accordingly	
7. Business Phone:		8. Residence Phone:	

NOTE: Knowingly providing false information or omitting pertinent information may be grounds for denial of this application.

Signature of Applicant

Date

* You may provide either your Social Security Number or Individual Taxpayer Identification Number, as applicable. Disclosure of your SSN or ITIN is mandatory. Section 30 of the Business and Professions Code and Public Law 94-455 (42 USCA 405(c)(2)(C)) authorizes collection of your SSN or ITIN, which will be used exclusively for tax enforcement purposes, for purposes of compliance with any judgment or order for family support in accordance with Section 11350.6 of the Welfare and Institutions Code, or for verification of licensure or examination status by a licensing or examination entity that utilizes a national examination and where licensure is reciprocal with the requesting state. If you fail to disclose your SSN or ITIN you will be reported to the Franchise Tax Board, which may assess a \$100 penalty against you.

STATE OF CALIFORNIA — BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY — DEPARTMENT OF CONSUMER AFFAIRS

BOARD OF BEHAVIORAL SCIENCES
1625 North Market Blvd., Suite S200, Sacramento, CA 95834
Phone: (916) 574-7830 TTY: (800) 326-2297 FAX: (916) 574-8625 www.bbs.ca.gov



37A-299 (Revised 01/2020)

APPLICATION FOR INITIAL LMFT CALIFORNIA CLINICAL EXAMINATION



Instructions and Important Information

FEE

A \$100 fee must accompany your *Application for Initial LMFT California Clinical Examination*. Make your check payable to "Behavioral Sciences Fund."

WHO CAN APPLY

The application and fee will ONLY be accepted from individuals who have passed the LMFT California Law and Ethics Examination and whose hours of experience and education have been approved by the Board.

TO CONFIRM YOUR APPLICATION WAS RECEIVED

To confirm receipt, mail your application using a method that includes tracking.

HOW LONG WILL IT TAKE FOR THE BOARD TO PROCESS MY APPLICATION?

Allow 4–6 weeks for processing. Please do not contact the Board to check on the status unless your application has been on file for 45 or more days.

Pearson Vue administers the LMFT California Clinical Examination. After the Board processes your *Application for Initial LMFT California Clinical Examination*, you will receive an e-mail notifying you of your eligibility from Pearson Vue. You may contact Pearson Vue to schedule your examination once you receive the e-mail. Do not attempt to schedule an examination date with Pearson Vue until you receive notification of eligibility.

Pearson Vue testing centers are located throughout the state as well as some out of state, offering testing 5–6 days a week. Refer to the [Candidate Handbook](#) for exact locations of testing sites.

CHANGE OF ADDRESS

If your mailing address has changed, be sure to update it on the [BreEZe system online](#).

YOUR E-MAIL ADDRESS MUST BE ON FILE

Your email address must be on file in order to allow the Board's testing vendor, Pearson Vue, to provide you with notification of eligibility to schedule your examination. If you have not yet notified the Board of your email address, be sure to add it on the [BreEZe system online](#).

EXPEDITED PROCESSING – MILITARY SPOUSE/PARTNER AND HONORABLY DISCHARGED VETERANS ONLY

The Board is required to expedite the licensure process for (1) an applicant who is a honorably discharged veteran of the U.S. armed forces or (2) an applicant whose spouse or partner is an active-duty member of the U.S. armed forces and meets other criteria pursuant to BPC Section 115.5. Download the application available on the Board's website and include it ON TOP OF your *Application for Initial LMFT California Clinical Examination*.

TESTING ACCOMMODATIONS

Reasonable accommodations will be provided to candidates who have a qualifying disability or medical condition. All testing sites are physically accessible to individuals with disabilities. All other accommodations require pre-approval. [Request for Accommodation](#) instructions are available on the Board's website. If English is your second language (ESL), you may [apply for an ESL accommodation](#).

ABANDONMENT OF APPLICATION

In accordance with Title 16, California Code of Regulations Section 1806, your file will be deemed abandoned if:

- You fail to sit for the examination within one year after being notified of eligibility to take the examination.
- You fail to sit for the clinical examination within one year of being notified of passing the law and ethics examination.
- You fail to retake an examination within one year from the date you were notified of failing the examination.

To reopen an abandoned file you must submit a new application, fee, and all required documentation, as well as meet all current requirements in effect at the time the new application is submitted.

