

APPLICATION FOR CALIFORNIA LAW AND ETHICS EXAMINATION



See Application Instructions for Important Information

\$100 FEE MUST ACCOMPANY THIS FORM

Allow 4–6 weeks for processing

(Type or print clearly in ink)

1. SSN or ITIN*		2. Registration Type: <input type="checkbox"/> ASW <input type="checkbox"/> AMFT <input type="checkbox"/> APCC	
3. Examination Type: SELECT ONLY ONE:		<input type="checkbox"/> LCSW Law and Ethics Examination <input type="checkbox"/> LMFT Law and Ethics Examination <input type="checkbox"/> LPCC Law and Ethics Examination	
4. Legal Name: Last	First	Middle	
5. Address of Record: Number and Street			City
State	Zip Code	6. Is this a new address? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, we will update our records accordingly	
7. Business Phone:		8. Residence Phone:	
9. E-mail Address (OPTIONAL):			

NOTE: Knowingly providing false information or omitting pertinent information may be grounds for denial of this application.

Signature of Applicant

Date

* You may provide either your Social Security Number or Individual Taxpayer Identification Number, as applicable. Disclosure of your SSN or ITIN is mandatory. Section 30 of the Business and Professions Code and Public Law 94-455 (42 USCA 405(c)(2)(C)) authorizes collection of your SSN or ITIN, which will be used exclusively for tax enforcement purposes, for purposes of compliance with any judgment or order for family support in accordance with Section 11350.6 of the Welfare and Institutions Code, or for verification of licensure or examination status by a licensing or examination entity that utilizes a national examination and where licensure is reciprocal with the requesting state. If you fail to disclose your SSN or ITIN you will be reported to the Franchise Tax Board, which may assess a \$100 penalty against you.



APPLICATION FOR CALIFORNIA LAW AND ETHICS EXAMINATION



Instructions and Important Information

FEE

A \$100 fee must accompany your *Application for Initial California Law and Ethics Examination*. Make your check payable to "Behavioral Sciences Fund."

TO CONFIRM YOUR APPLICATION WAS RECEIVED

To confirm receipt, mail your application using a method that includes tracking.

HOW LONG WILL IT TAKE FOR THE BOARD TO PROCESS MY APPLICATION?

Allow 4–6 weeks for processing. Please do not contact the Board to check on the status unless your application has been on file for 45 or more days.

Psychological Services, Inc. (PSI) administers the Law and Ethics examinations. After the Board processes your *Application for Initial California Law and Ethics Examination*, you will receive a *Candidate Handbook* in the mail and/or an e-mail notifying you of your eligibility from PSI. You may contact PSI to schedule your examination once you receive the handbook or email. Do not attempt to schedule an examination date with PSI until you receive notification of eligibility.

PSI testing centers are located throughout the state as well as some out of state, offering testing 5–6 days a week. Refer to the *Candidate Handbook* for exact locations of testing sites.

APPLICANTS PURSUING DUAL LICENSURE

The California Law and Ethics Examination is different for each license type. A separate application and \$100 fee is required for each examination.

YOUR ADDRESS IS PUBLIC INFORMATION

The address you enter on this application is public information and will be placed on the Department of Consumer Affairs' website pursuant to Business and Professions Code (BPC) Section 27. If you don't want your home or work address available to the public, use an alternate mailing address.

YOUR E-MAIL ADDRESS

While providing your e-mail address is optional, **the Board strongly recommends submission** as it will allow the Board's testing vendor, PSI, to provide you with faster notification that you are eligible to schedule your exam.

EXPEDITED PROCESSING – MILITARY SPOUSE/PARTNER AND HONORABLY DISCHARGED VETERANS ONLY

The Board is required to expedite the licensure process for (1) an applicant who is a honorably discharged veteran of the U.S. armed forces or (2) an applicant whose spouse or partner is an active-duty member of the U.S. armed forces and meets other criteria pursuant to BPC Section 115.5. Download the application available on the Board's website and include it ON TOP OF your *Application for Initial California Law and Ethics Examination*.

TESTING ACCOMMODATIONS

Reasonable accommodations will be provided to candidates who have a qualifying disability or medical condition. All testing sites are physically accessible to individuals with disabilities. All other accommodations require pre-approval. A *Request for Accommodation* packet must be received a minimum of 90 days prior to the desired test date. *Request for Accommodation* forms and instructions are available on the Board's website.

LAW AND ETHICS EXAMINATION – IMPACT ON REGISTRATION RENEWAL

Registrants Must Take the California Law and Ethics Examination to Renew

You are required to take the California Law and Ethics Examination for the license type you are pursuing while a registrant in order to renew (unless you have already passed the California Law and Ethics Examination). Your registration will not be renewable until you have taken the required examination.

Passing Score Required for Issuance of a Subsequent Registration

Applicants cannot be issued a subsequent ASW, AMFT, or APCC registration (second or third number, etc.) without first passing the California Law and Ethics Examination. (Note: Applicants who have already passed the Standard Written examination do not have to pass the Law and Ethics examination unless it has been more than seven years since they passed the Standard Written.)

